



# Tech Info Library

## System 7: Desk Accessories and the Apple Menu Items Folder

Revised: 9/15/92  
Security: Everyone

System 7: Desk Accessories and the Apple Menu Items Folder

=====  
Article Created: 1 March 1991

### Article Change History

-----  
09/14/92 - REVIEWED  
• For technical accuracy.

### TOPIC -----

Do Desk Accessories have to be in the Apple Menu Items folder?

### DISCUSSION -----

No. You may put and use your desk accessories anywhere on your hard disk (including the desktop or in the Apple Menu Items folder).

### Putting a Desk Accessory into the Apple Menu

-----  
If you want to put a desk accessory into the Apple menu, drag the desk accessory onto the System Folder icon. Your desk accessory will automatically get placed in the Apple Menu Items folder.

### Moving a Desk Accessory from The Apple Menu to the Desktop

-----  
If you want to remove a desk accessory from the Apple Menu and put it on the desktop instead, follow these steps:

- 1) Open your System folder.
- 2) Locate and open the Apple Menu Items folder.
- 3) Locate the desired desk accessory and drag it out of the Apple Menu Items folder and onto the desktop.

Using a Desk Accessory from System 6

-----  
You may find that older desk accessories appear in desk accessory suitcases. To use such a desk accessory, open the suitcase by double-clicking it. Then, drag the desk accessory out of the suitcase window. You can now use the desk accessory.

Copyright 1991, Apple Computer, Inc.

Tech Info Library Article Number:6819