



Tech Info Library

How to Set up a Claris Folder (8/94)

Revised: 10/14/96
Security: Everyone

How to Set up a "Claris" Folder (8/94)

=====

Article Created: 7 October 1991
Article Reviewed/Updated: 4 August 1994

DISCUSSION -----

What is the Claris Folder inside my System Folder?

TOPIC -----

A Description of the Claris Folder:

Nearly all Claris applications can use the Claris XTND System for import & export of other file types. (XTND is also Claris Translators.) The Claris dictionaries are also used by nearly all Claris applications and are available in four languages in addition to US English.

This quick reference guide shows you how to set up a Claris folder in your System Folder. This allows all of your Claris applications to share the same Claris Translator files, as well as Claris dictionary files, saving space on your hard disk.

The latest versions of MacDraw Pro (1.0 or 1.5) and Claris Resolve (1.1) WILL automatically create a Claris folder and install the files which they use. They will not, however, install all of the files you may need.

Before You Install

- Make sure you have access to the most recent versions of the Claris software.

Installing files into the Claris folder:

1. Open the System Folder.
2. Create a folder called Claris -with exactly those characters. Claris Folder, Claris f, or even putting spaces around Claris will cause Claris applications to FAIL to locate the folder.

3. Copy the Claris Translators folder from the MacWrite II Reference disk into the Claris folder.
4. Copy the Claris XTND System file to the Claris folder. (This file enables the Claris Translator folder.)
5. Copy the Main Dictionary and User Dictionary to the Claris folder.
6. Copy the Claris Help System to the Claris folder.
7. Copy any applicable help files to the Claris folder.

Help files come with all Claris products except MacPaint 2.0.

(Please remember that you need both the "Claris Help System" file - current version is 3.0v4, as well as any of the above help files.)

Claris Translators also work with ON Location 2.0.1 and Instant Update 1.0.1

Installing foreign language dictionaries:

Foreign Language Dictionaries are currently available for Claris applications in: British, French, Spanish, and German.

To install a foreign language dictionary:

1. Drag the appropriate dictionary and hyphenation files into the Claris folder. (Each foreign language dictionary has a separate hyphenation file.)
2. In your Claris application, choose Install Dictionaries... (From the Spelling menu in MacWrite II, from the Check Spelling hierarchical menu under the Edit menu in FileMaker Pro, Claris CAD and MacDraw Pro.)
3. Select the appropriate dictionary in the dialog box which appears. You're ready to begin spell checking!

Stationery/Options Documents:

A. Changing Default Settings:

In MacDraw Pro 1.0 & 1.5, MacWrite II 1.1, Claris CAD 2.0, and MacProject II 2.5; you can change any of the default settings such as: fonts, fonts sizes, headers, footers, custom styles (MacWrite II) rulers, pen sizes, artwork (MacDraw Pro 1.0 & 1.5, Claris CAD) and save them as a Stationery document. From now on, each time you open the specified application or create a new document, all of the customized settings will be the default settings. The following procedure explains how this is done.

1. Select New from the File menu.
2. Change any of the default settings to those you routinely use. (i.e., customize the menus, change the pattern palette, etc.)
3. Add any graphics, such as a letterhead or logo, that routinely appear in your documents.
4. Choose Save As from the File menu.
5. Type in the filename "<application name> II Options" and click Stationery. (<Application name> equals one of the following: MacWrite II Options, MacDraw Pro Options, Claris CAD Options, etc.)

6. Select either the System Folder, or the Claris folder within the System Folder, or the folder that contains the given Claris application as the folder in which you want to save this file.
7. Click Save.
8. Choose quit from the File menu.

B. Temporarily Disabling Your Custom Default Options:

1. Hold down the option key while starting the given application and it will not look for your startup file in the System Folder.
OR ...
2. When choosing New from the File menu in your application, hold down the option key. This will bring up a blank document.

Specific Application Notes:

MACWRITE II 1.1: Using MacLink Plus Bridge

MacWrite II users can order an additional set of file translators containing many more PC and mainframe application file formats from DataViz, Inc., 35 Corporate Dr., Trumbull, CT 06611; 203-268-0030. \$169 retail

In order to use the additional translator files, follow the installation procedure below:

1. Copy the MacLink Plus Bridge file from the MacWrite II Program disk into either the Claris folder, or the Claris Translators folder.
2. If present, the DataViz MacLink Plus/Translators file should be in the Claris folder. PLEASE NOTE: IF THE MACLINK PLUS/TRANSLATORS FILE IS IN THE CLARIS TRANSLATORS FOLDER, IT WILL NOT BE READ.

To see the full range of XTND filters in MacWrite II

If the Open... and Save As... dialog boxes in MacWrite II do not display all the XTND filters in the pop up menu, try doing an "Insert File" (command-shift-i). Typically, this option will show all the XTND filters available when the pop-up is clicked.

FileMaker Pro/MacDraw Pro: Additional Claris Translator files

In order to ensure that these new versions can read and write needed file formats, make sure the Claris Translators files from the FileMaker Pro/MacDraw Pro disks are copied into your Claris folder, as well as the Help documents, if you wish to use help inside these applications.

Current Claris Translator Files:

(Excludes MacLink Plus/Bridge files purchased from DataViz, as well as native formats, such Stationery, Text, Tab Text, Comma Separated Text, etc.)

(Also excludes ClarisWorks translators, which are a single 100k file, version 1.0v3; and Claris Resolve translators, which reside inside the application.)

- Current version of Claris XTND file is 1.3

Acta 3.0 (1.0)
AppleWorks (1.0)
AppleWorks GS (1.0)
Claris XTND Bridge (1.0)
EPSF (1.0v3) (Encapsulated Postscript File)
MacDraw II 1.1 (1.0v4)
MacLink Plus/Bridge (2.0)
MacPaint (1.0v2)
MacPaint 2.0 (1.0v2)
MacWrite (1.0)
MacWrite 5.0 (1.0v3)
MacWrite II (1.0)
Microsoft Word 3.0 (1.0)
Microsoft Word 4.0 (1.0v2)
Microsoft Word PC (1.0v2)
Microsoft Works 1.1 (1.0v2)
Microsoft Works DB (1.0v2)
PICT (1.0)
Plain Text (1.0)
RTF (1.0v2) (Rich Text Format)
TIFF (1.0v2) (Tagged Image File Format)
WordPerfect (1.0)
WordPerfect PC 4.2 (1.0v2)
WordPerfect PC 5.0 (1.0v4)
WriteNow (1.0v2)
WriteNow NeXT (1.0)

If You don't want to use the Claris folder:

There are several other options for you if you don't want to create a Claris folder in your System Folder. Although the Claris folder approach is recommended, here are some alternatives:

- The Claris Translators folder in the root(top) level of the System Folder.
- The Claris Translators folder in the same folder as MacWrite II 1.1.
- Claris Application (Stationery) Option Files: Select either the System Folder, or the folder that contains the given Claris application, as the folder in which you want to save this file.
- Main Dictionary and User Dictionary files: the folder that contains the given Claris application as the folder in which you want to save this file.
- Help System and Help Document files: the folder that contains the given Claris application as the folder in which you want to save this file.

Support Information Services

Article Change History

04 Aug 1994 - Reviewed for technical accuracy and updated format.

Copyright 1991-94, Apple Computer, Inc.

Tech Info Library Article Number:9374