



# Tech Info Library

## Apple MessagePad: Moving Items to Memory Card (5/95)

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Security: Everyone

Apple MessagePad: Moving Items to Memory Card (5/95)

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TOPIC -----

How do I move items, such as notes, names or Calendar items, from my Apple MessagePad's main memory to a PCMCIA memory card?

DISCUSSION -----

There are three ways to move items from the Apple MessagePad's memory to a PCMCIA memory card:

- 1) Use the Newton Connection Kit to synchronize your Apple MessagePad with a computer, then restore the data to the Apple MessagePad's memory card. You can only move notes and name cards with this method.
- 2) Copy individual items or groups of items to your memory card. You can move notes, name cards, or Calendar items with this method.
- 3) Remove software applications from your Apple MessagePad, then download them to your MessagePad's memory card.

Using the Connection Kit  
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To use the Connection Kit to move notes and name cards to a memory card, you must synchronize your Apple MessagePad with a computer. Be sure to have the PCMCIA card inserted into your Apple MessagePad. This produces two synchronization files -- one for your Apple MessagePad and one for your memory card.

To move name cards  
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Step 1:

Open your Apple MessagePad synchronization file, then tap twice on Name File and select all the names from the Name File window.

Step 2:

Choose "Cut Name File Entries" from the Edit Menu. Then open the memory card synchronization file and tap twice on Name File.

Step 3:

Choose "Paste Name File Entries" from the Edit Menu. This places all the names on the memory card.

To move notes  
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Step 1:

Open the Apple MessagePad synchronization file, then tap twice on Notepad and select all the names from the Notepad window.

Step 2:

Choose "Cut Notes" from the Edit Menu. Then open the memory card synchronization file and double-click on Notepad.

Step 3:

Choose "Paste Notes" from the Edit Menu. This places all the notes on the memory card.

After you have moved your name cards and notes, synchronize your Apple MessagePad again. Your names and notes are now moved to your memory card.

Copying Items  
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You can move individual names or notes by tapping the envelope icon and choosing "Move To Card," but individual Calendar or To Do items can not be moved with this method. If you have many items to move or you need to move all your Calendar items, follow these steps:

To move Notes and Calendar items to your memory card  
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Step 1:

Tap the Find button, then tap Look For and choose "dates after".

Step 2:

Enter an early date such as 1/1/80 and tap All. The Apple MessagePad displays an overview of all Notes and Calendar appointments created after the specified date.

Step 3:

Tap on the Envelope icon and choose Move to Card.

To move Name, ToDo items or Calendar day notes  
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Step 1:

Tap the Find button, then tap Look For and choose Text.

Step 2:

Enter the letter "a" and tap All. The Apple MessagePad displays a list of items that contain the letter "a".

Step 3:

Tap on the Envelope icon and choose Move To Card. Repeat this step for other letters in the alphabet. You should be able move all your items to your memory card by repeating these steps with all the vowels.

Moving Software Packages

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Step 1:

Tap the Extras button, then tap Prefs.

Step 2:

Tap Memory in the Preferences menu, then tap Remove Software. Tap the name of the software applications that you want to move. This removes these software applications from main memory.

Step 3:

Tap X twice to return to the Extras drawer, then tap Card. Tap Store new items on card, then tap X again.

Step 4:

Reinstall your software applications with the Connection Kit. They are stored on the memory card.

Article Change History:

05 May 1995 - Changed Newton to Apple MessagePad. Reformatted.

Support Information Services

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